



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

'13 OCT 21 A11:44

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Office of Information Management and Technology
Name of Requesting Department

'13 OCT 28 A10:41

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

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The services are comprised of an Enterprise Agreement (EA) for Environmental Systems Research Institute (ESRI) Geographic Information System (GIS) software, upgrades, maintenance and support. For details, please see attached.

2. Vendor/Contractor/Service Provider Name:
ESRI

3. Amount of Request:
\$1,350,000.00

4. Term of contract (shall not exceed 12 months), if applicable:
From: 1-Oct-13 To: 30-Sep-16

5. Prior SPO-001, Sole Source (SS) No.:
07-047-J

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

The Enterprise Agreement for ESRI GIS software will include the upgrade of over 200 existing ESRI GIS licenses currently held by State agencies to current versions, maintenance and technical support of the software, and unlimited deployment of included software licenses for the term of the contract. It also includes 20 organizational subscriptions to ESRI's cloud-based mapping platform, ArcGIS Online. Only ESRI offers such an agreement for their software. For details, please see attached.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

Please see attached.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

We have inquired with ESRI as to whether there are any resellers or distributors of the included software, and have learned that these products can only be obtained from ESRI. Please see the attached letter from ESRI stating that only they are able to provide essential elements of the required services.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Per the attached letter, there is no other provider or reseller of the components of the ESRI Enterprise Agreement (i.e., ESRI software and maintenance, ArcGIS Online).

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Debra Gagne	OIMT	586-1930 ⁶⁰⁰⁰	Debra.A.Gagne@Hawaii.gov
Joan Delos Santos	DBEDT	587-2895	Jdelos_Santos@dbedt.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

10/16/2013
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 10/28/13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Department decided to withdraw procurement request.

☐ Approved

☐ Disapproved

☒ No Action Required


Chief Procurement Officer Signature

Date

11/26/13